

CHOA ACTION/RESPONSE FORM

CHARBONNEAU HOMEOWNERS ASSOCIATION

Survey Requirements

For Board consideration, two (2) copies of an “as-built” and/or to-be-built addition or remodel or lot line clarification survey must be provided to the CHOA Property Manager and/or the Architecture Committee Chair ten 10 days prior to any CHOA board meeting.

The following are the Association’s minimum survey requirements and must specifically be included on the survey:

- __1. Survey must be dated within the last 3 months.
- __2. Full legal description on Survey to read exactly as the Warranty Deed. The courses and distances of the Property lines must be shown on the survey drawing.
- __3. Names of all streets abutting Property and all access (curb cuts, etc.) to such abutting streets.
- __4. Location of all fences and walls.
- __5. Location of all setbacks, existing or proposed, and side line/rear line restrictions together with their distance from the property line. If no setbacks are required (whether by the subdivision plat, recorded restrictions, or applicable zoning or building codes) along any one or more of the property lines, the surveyor should note that fact on the survey.
- __6. Easements, if any, and distance from improvements (refer to Deed or CC&Rs).
- __7. Encroachments, if any, and the exact measurements of the distance to any and all lot lines, buildings, easements, etc., shall be shown.
- __8. Dimensions of building addition or extension, including porches, sidewalks, patios, decks, overhanging eaves, etc., as proposed in attached construction drawing.
- __9. Property owner’s name: _____
Property owner’s address: _____
- __10. Name of surveyor/engineer and registered number, including address and telephone number.
- __11. Engineer’s seal or stamp.

NOTE: Any work to be commenced must comply with all conditions and regulations of the Charbonneau Homeowners Association, the Charbonneau Country Club, and the City of Wilsonville.